540-808-8107 • TYLERBRITTS@YAHOO.COM

TEEL BROOKE RD. ROCKY MOUNT, VA 24151

AUSTIN TYLER BRITTS

OBJECTIVE

Recent graduate with a bachelor of science in accounting with experience from business administration courses. High degree of leadership skills and a passion for knowledge and advancement. Will be seeking a Masters in Accounting to boost job capabilities.

EDUCATION

Emory and Henry College 2016

- Bachelor of Science in Accounting

Roanoke Catholic School 2012

- Advanced College Preparatory Diploma

EXPERIENCE

Pizza Hut

(May 2015–September 2016) Abingdon, VA

- Shift Supervisor
  - Scored in top 5% on Pizza Hut managerial assessment test.
- Production
- Server/Delivery Driver

Johnston Memorial Hospital

(June 2015 – August 2015) Abingdon, VA

- Financial Services Intern
  - Mentored by Chief Operations Officer
  - Participated in administrative meetings and conferences
  - Attained knowledge of hospital management

Family Dollar

(November 2013 – Febuary 2014) Rocky Mount, VA

- Cashier

ADDITIONAL EXPERIENCE

* **Pi Delta Chi Fraternity Service** 2014-2016
  * Habitat for Humanity
  * Haven of Rest Rescue Mission
  * Haven Outlet Store
  * The Settlers Museum of Southwest Virginia

VA Medical Center 2011-2012

* Maintaince Volunteer

Roanoke Catholic School 2011

* Middle School Soccer Coach

St. Andrews After School Care Program 2009-2010

* Caretaker/Volunteer

Roanoke Valley Therapeutic Riding Program 2008-2009

* Volunteer
  * Assisted physically/mentally challenged children through equine-assisted therapy

CORE COMPETENCIES

Technical Proficiencies

* Microsoft Office
  * Word, Powerpoint, Excel, and Access
* Excel Spreadsheeting
* Adobe Photoshop
* Abobe Illistrator
* Web Design
* Apple Logic Pro X
* Geographic Information System