RCScrip Order Form

Form revised 8/1/08

Name:		
Order Date:	Phone:	
Delivery Method (check one):	____ I will pick up Friday morning ____ I will pick up at school office	____ Please send home with my child (child's name/teachers name) _____
Payment Method (circle one):	Cash Check #	(Please include your check number and make check payable to RCScrip)
If part of my scrip order is not in stock:	____ Partially fill my order with scrip that is in stock ____ Wait until my order is complete	

Retailer	# of Certificates	Denomination	Total $$	Checkout
Example: Orvis	4	$25.00	$100.00	(office use only)
		Order Total		

I give permission for this order to be sent home via the Backpack Express.

Signed: _____

Orders for scrip are placed every Monday before 8:15 am and will be available for pick up, or sent home on Friday of that week. RCScrip can be ordered in the following ways:

- In person Monday mornings between 7:30 am and 8:15 am in the RCScrip store.
- Drop off in the school office anytime. IMPORTANT—Give your order to a staff member in the office. Orders dropped off during the week will be placed the following Monday.
- Send via the Backpack Express. (Because orders sent by Backpack Express on Mondays, often do not get to the office by 8:15 am, we recommend that all Backpack Express orders be sent by Friday of the previous week or hand delivered by your child before 8:15am).

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